

## Memorial Garden Guidelines

**1.** No ashes shall be placed on, or in the Memorial Garden, without the prior express approval and authorisation of the Management Committee.

**2.** Once ashes have been buried in the Memorial Garden, they can not be removed.

**3.** The location of the burial of ashes in the Memorial Garden shall be at the discretion of the Management Committee; however, the preferences of the applicant will be sincerely considered.

**4.** No objects, materials, or any other matter or item shall be placed in or upon the Memorial Garden, without the express prior written permission of the Management Committee.

**5.** Only persons nominated and authorised by the Management Committee shall be allowed to place, remove, maintain, trim, or do anything else to any plant, shrub, tree or other flora in or near the Memorial Garden.

**6.** A suitable plaque shall be placed on the Memorial Wall, by the Management Committee, for each person whose ashes are buried in the Memorial Garden.

**7.** Each plaque will be of uniform style, size and material

**8.** The engraving on each plaque shall be of uniform size, style and script.

**9.** The only engraving allowed on a plaque shall be:  
**a** The full name of the deceased, as recorded on

the death certificate

**b** The age of the deceased as at the date of death

**c** The date of death

**d** A cross may be engraved at the top of the plaque.

**10.** In the event of any dispute, conflict or argument relating to the Columbarium or Memorial Garden, the decision of the Parish Council of St. Luke's Wallsend shall be final.

## Refund of Fees

If the current fee is paid for a reservation, but is not used in the future, the amount paid, less any applicable charges, will be refunded to the applicant or to another person who is recognised by the Management Committee as being a properly authorised person to act on behalf of the applicant.

## Amendment of Guidelines

These guidelines may be amended by the Parish Council of St. Luke's Church at any time.

## Memorial Services

A short memorial service of prayers for the deceased, soon after the time of interment or burial of ashes, may be arranged at a time agreed with the Parish Priest.

For more information, or to obtain an application form, contact:

**St. Luke's Columbarium and Memorial Garden**

**Management Committee**

**22 Metcalfe Street**

**Wallsend NSW 2287**

**Or telephone (02) 4955 9544**

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*St Luke's  
Columbarium*



*Memorial Garden*



*Information Sheet  
& Guidelines*

**The Anglican Parish of Wallsend**  
**COLUMBARIUM AND MEMORIAL GARDEN**  
*Information Sheet*

The Anglican Parish of Wallsend provides you with a ministry of comfort and support for you in your time of sorrow, and the reassurance of hope in the promise of eternal life through Christ, as you grieve the death of a loved one.

We offer a special area within the grounds of St. Luke's Church where the ashes of loved ones can be placed for remembrance.

**What Happens After Death?**

'Beloved, now we are children of God, and it has not yet appeared what will be. We know that when He appears, we will be like Him, because we see Him just as He is'.

1 John 3:2 NASB

**The Interment of Ashes**

Following the cremation of our mortal body, the remaining ashes may be placed in a sealed container, and placed in a niche (a specially made space between bricks in a wall) in the Columbarium (brick walls specially designed for holding the ashes of deceased persons), or sprinkled directly into the earth of the Memorial Garden.

Ashes placed in a niche in the wall remain in a sealed container. An engraved metal plaque is placed on the outside of the ashes container. If ashes are placed directly into the earth of the garden, an engraved metal plaque is placed on the Memorial Wall of the Columbarium.

**Memorial Garden and Columbarium Guidelines**

The use of the Columbarium and Memorial Garden must be in accordance with the Guidelines, Rules and Policies established by the Anglican Diocese of Newcastle, and those adopted by the Anglican Parish of Wallsend.

In summary, these state:

The placement of ashes must be under the authority and management of the Parish Council. Reservations of a specific niche in the Columbarium must be by payment of the full fee applicable at the time of application, or the payment of a deposit no less than half the full fee at the time of the application.

**These guidelines must be read at the time of applying for a niche in the Columbarium, or the burial of ashes in the Memorial Garden, at St. Luke's Anglican Church Wallsend.**

**Columbarium Guidelines**

- 1.** Each application for a niche will relate to a single specific niche.
- 2.** Some payment must be made at the time of application. The applicant may pay either the full fee or a deposit of no less than half the current fee.
- 3.** The fee is reviewed annually and may be increased by the St. Luke's Parish Council as they deem necessary.
- 4.** The placement of ashes shall be at the absolute discretion of the St. Luke's Columbarium and Memorial Garden Management Committee. The Committee will liaise with the Executor of the Estate of the Deceased, in regards to the placement of ashes, or if the Executor is unavailable, liaison will be with an authorised next of kin or other person recognised by the Committee as being the appropriate person.

**5.** No one, except for the Management Committee, will place, or remove any ashes from niches in the Columbarium.

**6.** As part of the interment, the Management Committee shall arrange for the plaque to be prepared and affixed to the niche. No one else shall affix any other item to the wall, or any other part of the columbarium.

**7.** Each plaque will be of uniform style, size and material.

**8.** The engraving on each plaque shall be of uniform size, style and script.

**9.** The only engraving allowed on a plaque shall be:

- a** The full name of the deceased, as recorded on the death certificate
- b** The age of the deceased as at the date of death
- c** The date of death
- d** A cross may be engraved at the top of the plaque.

**10.** A flower tube is available to be attached on request and is suitable for a single flower stem.

**11.** If a request is made at any time in the future for the removal of ashes from a niche, the request must be made in writing. No removal can be made until the Management Committee provides a written authorisation, and the payment of any fee nominated by the Committee has been received by the Committee.